



RULES OF ORDER apartment buildings

In addition to laws and regulations, the Articles of Association as well as the lease dictate, residents will adhere to the following guidelines:

1. The front doors will be kept closed between 9:00 PM and 7:00 AM, when the front doors are locked, it should be taken care of that they'll lock again when walking through them.
2. Activities that disturb tenants is forbidden in apartments and outdoor areas 10:00 PM - 7:00 AM (eg. laundry before 10:00 PM) (family parties arranged after 10:00 PM require to have approval from neighbors)
3. Smoking in apartments and common premises is strictly forbidden.
4. Tidiness and fire safety of the staircases requires that
 - feet will be wiped when walking on stairs
 - apartments won't be ventilated to the stairs, clothes won't be dusted or brushed on the stairs
 - domestic animals won't be let into the staircases without guidance
 - the staircases won't be used to store bicycles or other things that don't belong there
 - unnecessary stay is forbidden and it's necessary to move silently so other tenants won't be disturbed
5. Tidiness of the common premises requires that
 - broken and unusable equipment will be personally delivered to a recycling center
 - belongings will be stored in the personal storage
 - premises won't be used for playing or unnecessary stay
 - own garbage will be removed and lights will be turned off when leaving the area
6. Tidiness of the yard and the environment requires that
 - the yard won't be used for storing unnecessary things and garbage and trash will be put in the waste containers (including cigarette stubs)
 - having pets loose in the yard or walking them in the playground or the yard is forbidden
 - balconies and terraces will be kept clean and clear from things
 - grilling with open fire and gas or coal grills in the balconies and terraces is forbidden
 - carpets are dusted outside only on the reserved areas
 - attaching billboards, posters, antennas, etc. to the structures is forbidden without permission
 - cars must be kept in the reserved parking area. (Yards are rescue routes)
 - heating posts will be locked and heating cables removed when the car is not being heated.
 - lawns and plantings should not be damaged
7. When moving out the apartment should be cleaned up and handed over in the same condition as it has been received (Tenancy Act, Chapter 4). The security deposit will be refunded if the apartment is successfully cleaned and maintained.
8. All garbage must be put in the waste containers outdoors. Cooking grease, disposable diapers or sanitary napkins or anything similar should not be put in the sink because they can cause a risk of a blockage. The largest objects and cardboard has to be broken so they do not take excessive space from the waste container.
9. The person responsible for causing harm such as damaging the structures, breaking the windows, scratching the walls etc. is accountable for full compensation. The janitor should be informed instantly about water and heat management damages or other comparable damages. Objects are not allowed to be attached on the apartment walls by drilling. Piece mirrors are not allowed to be attached with stickers.
10. Taking and keeping a subtenant in the apartment is forbidden.

In additional to the rules of order everyone should notice the additional and special instructions given for each household appliance etc. (can be found from the folders in every apartment, the folders should be left in the apartment when moving out) and contribute to the cleanliness and order in the property and area around it by also following what has been determined above and otherwise.

By following the rules of order, we'll ensure the homey living environment for every tenant!

BOARD OF DIRECTORS